

OPERATOR'S REFERENCE GUIDE FOR HCL® Laser Labels

Printing Labels With a Laser Printer

For optimum processing of labels, the following is recommended as standard procedure:



Step 1. Remove the labels from the protective plastic bag. Fan the label sheets on all four sides.



Step 2. If a curl toward the label side is evident, bend the sheets toward the backing to flatten the sheets before loading. Discard the top and bottom sheets, which may have a static charge.



Step 3. Load the labels according to the instructions in your laser printer manual. Process as you would for normal printing.



Step 4. Upon completion of printing, return unused labels to the original packaging they came in.



Step 5. For the best results, labels should be stored at 70° to 80°F and 50% relative humidity (±5%), away from heat sources and not exposed to direct sunlight. Labels should be stored in the room in which they will be imprinted at least 48 hours prior to running for proper conditioning.

Formatting and Label Design

HCL® Laser Labels have been designed to provide formatting flexibility. Care should be taken in the design stage to assure the desired copy will fit on the labels.

The laser printers will hold a tolerance of $\pm \frac{1}{10}$ ". This dimension must be added to the dimensions of the imprint area in determining minimum label size.

When bar codes or OCR codes are to be printed, $\frac{1}{10}$ " must be added to the imprint area including the dead space required for the code used.

CAUTION: MAKE SURE THAT THE LABELS YOU ARE USING ARE SPECIFICALLY DESIGNED FOR YOUR LASER PRINTER. DESKTOP AND HIGH-SPEED LASER LABELS ARE NOT DESIGNED TO BE USED INTERCHANGEABLY.



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REV-02
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